



DRAFT

CHARGING AND REMISSIONS POLICY

Date of Adoption by Full
Governing Body

Reviewed:

CHARGING AND REMISSIONS POLICY

Policy

No charges will be made for any form of education or related activity at Beecroft Academy except in the circumstances defined in this policy. There is nothing in this policy to prevent Beecroft Academy from seeking voluntary contributions in support for any activity organised by the school. The policy will be reviewed from time to time and may be subject to change.

In the policy, the school day is defined as:

Morning session: 8:50am to 12:30 pm

Afternoon session: 1:30pm to 3:30pm

Circumstances under which charges will be made

1. Board and Lodging

Any school activity which involves pupils spending nights away from home, will involve a charge to parents of the full cost of board and lodgings.

The cost of transport, insurance, admission charges, etc., incurred during residential trips will not, however, be charged although voluntary contributions may, of course be requested and could become a prerequisite for the visit taking place.

It is not the intention of the governors of the school to allocate monies to cover the costs of any pupil where the parents are unwilling to meet the cost of board and lodging or where parents are unwilling to make a voluntary contribution towards the cost.

Pupils eligible for pupil premium funding may have their charges for board and lodgings paid for by the school from pupil premium monies, depending upon the funds available at the time of the request.

2. Musical Instrument Tuition

The LA Music Service and the school intend to charge for music tuition to individuals and to small groups of pupils in accordance with section 280 of the Education Act 1993.

Any pupil registered for free school meals will be entitled to a 50% reduction in their fees.

3. Materials for Practical Subjects

The school will provide any ingredients, materials and equipment needed for the delivery of the curriculum. Parents who are willing to contribute towards the cost will be encouraged to do so, on a voluntary basis. The school may charge for ingredients, materials and equipment where parents have indicated a wish to own the finished product.

4. Breakages and Damage

Where there is damage to the premises, as a result of pupil's behaviour, the parents of that pupil will be charged either the full cost of replacement or repair or a partial cost of replacement or repair, depending upon individual circumstances.

Where there is defacement or damage to books, equipment or furniture, as a result of a pupil's behaviour, the parents of that pupil will be charged either the full cost of replacement or repair or a partial cost of replacement or repair, depending upon individual circumstances.

Charges may not exceed the cost of the repair or replacement.

Voluntary Contributions

1. Voluntary contributions must be genuinely voluntary. The terms of any request for contributions must make it clear that:
 - a) there is no obligation to contribute, and
 - b) that pupils will not be treated differently according to whether or not their parents have made any contribution in response to the request.

2. It should be made clear at the outset if the activity cannot be funded without voluntary contributions. The initial letter should explain the nature of the proposed activity and its likely value in educational terms. It should indicate the contribution per pupil, which would be required if the activity were to take place. It should emphasise that there is no obligation to contribute and that no pupil would be omitted from the activity because his or her parents were unwilling or unable to contribute. However, it should be made equally clear that the activity would not take place if parents were reluctant to support it.

3. There is no limit to the level of voluntary contribution, which parents or others could make to school activities, nor should any restriction be placed upon the use which can be made of such contributions. A request for a contribution towards the cost of a particular activity would, for example, include the cost of travel for accompanying staff. However no parents should be expected to give a voluntary contribution above the cost of the activity for the individual pupil plus a proportion of the cost of travel for accompanying staff.