

## Governor Visit/Monitoring Report

<b>Name</b>	Maxine Boyle Michelle Hart Rachel Whitelock Anne Fowler
<b>Date of Visit</b>	17.11.15
<b>Type of Visit (please tick)</b>	Learning Walk                      Data monitoring
<b>Purpose of Visit (Specify SIP target visit is related to, if relevant)</b>	<ul style="list-style-type: none"> <li>• To monitor if school's anti bullying policy is being followed throughout the school.</li> <li>• To monitor effectiveness of pupil voice / school council.</li> <li>• To gain views of school council as part of the succession planning process.</li> </ul>
<b>Classes visited</b>	Mrs Knight (Yr5); Miss Williams (Yr 4); Mrs Peirce(Yr 4); Mrs Youngs (Yr 30; Mrs Mitchell (Yr 1); Mrs Williams (EYFS); Miss Le Boutillier (EYFS). School Council Meeting led by Miss Williams
<b>Objectives for the visit</b>	<ol style="list-style-type: none"> <li>1. To determine if children can correctly define bullying and know what to do if children are being bullied.</li> <li>2. As it is anti-bullying week to observe a range of strategies used by staff to make children aware of feelings of bullied children and to praise, reward and celebrate the successes of children.</li> <li>3. To ensure all bullying incidents are correctly recorded, reported and dealt with appropriately.</li> <li>4. To gain views of school council on the successes and plans for the future with a view to incorporating the feed back into the next FGB meeting.</li> <li>5. To gain views of school council as part of the succession planning process.</li> </ol>
<b>Document, Data and Policies referenced as part of this visit</b>	<ul style="list-style-type: none"> <li>• School vision statement</li> <li>• School anti-bullying policy</li> <li>• Register of bullying incidents</li> <li>• Planning for special events in Anti-bullying week.</li> </ul>
<p><b>Summary of visit activities.</b> The objectives of the curriculum and how you think it will impact on our students. e.g. Key skills / objectives.</p> <ul style="list-style-type: none"> <li>• When questioned all children who were asked knew it was anti-bullying week. These children could accurately define bullying and they knew what to do if they were being bullied or saw other being bullied. They all felt that if bullying was reported it was acted upon.</li> <li>• There was some evidence – mainly through talking to the children - of a range of strategies being used to make children aware of the feelings of bullied children. We observed a Rapp being composed with the children, children reported that they had learned a song and were doing a play, the children said they were going to learn about e-safety and caring. Early Years staff in were going to focus on friendship – beginning that afternoon.</li> <li>• AF saw the behaviour log and no incidents of bullying had been reported. The behaviour policy details how incidents should be appropriately dealt with.</li> <li>• The school council meeting gave children opportunity to voice their ideas on a range of topics. They were asked for ideas on further money raising projects, to identify progress on 'Mission of the Month' – tidiness and to talk about the quality of the school dinners.(See attached minutes – most of which were taken by a committee member). Committee members also completed a short tidiness walk to look for improvements.</li> <li>• Governors discussed with the children what they felt had been the successes of the school council and what else they could do. (See attached minutes for responses). They were then asked what had changed for the better since Mr Hughes had been head teacher of the school,</li> </ul>	

and what other things could Mr Hughes do. (See attached minutes for responses).

**2) The Programme of Work;** is the programme complete for 2015/16 set and have the key skills and objectives for the projects been identified?

No planning for anti-bullying week was seen, therefore unknown.

**4) How do you think governors / SLT can measure the effectiveness and impact of this element of the curriculum?**

- By monitoring the occurrence of bullying in the behaviour log.
- By receiving minutes for the School Council.

**Summary of findings:**

1. Children can define bullying and know what to do if they are being bullied.
2. There was some evidence of emphasis being given to anti-bullying week, but governors were disappointed at the lack of prominence given to the subject.
3. AF saw a copy of the behaviour report from Integris and noted that no incidents of bullying had been reported.
4. School council meeting was well organised and well run. Children were given opportunity to express their opinions, all of which were respectfully treated. Quieter members were encouraged to contribute. Children were able to identify their successes and to say what they would like the school to do in the future.
5. The council was able to identify positive changes since Mr Hughes had become head teacher, and also to highlight other things which could be done. (Mr Hughes responded to these comments when he received the minutes).

**Areas for praise**

- There have been no cases of bullying during this academic year.
- All children were aware it was anti-bullying week.
- All children who were asked could define bullying.
- All children who were asked knew what to do if they were being bullied.
- In all classes there was a calm, positive atmosphere where successes were praised and children felt supported thus making bullying less likely.
- There was a good work ethic among staff and children.
- The school council meeting was well organised and run, giving the children opportunity to express opinions and making them aware of their responsibility.

**Any areas for concern or queries**

- Do all 'visitors' who provide curriculum enhancement give value for money?
- What importance does the PHSE curriculum and associated activities have in the classrooms?

**Next Steps** e.g. Follow up activities, points to be raised at a governing body meeting, agreed actions

- To question the effectiveness of enhancement activities.
- To question how the PHSE curriculum is being delivered.
- School council minutes to be shared with governors.

**Impact assessment** (Consider the impact or outcome of your visit. This may be, for example, that you are able to verify first-hand the way the school works, or have better understanding of something, or met new members of staff, or represented the GB at an event)

- Governors were able to meet new staff and observe them working.
- Governors were able to gauge the work ethic of the school – which they found to be good.
- Governors were able to gauge the impact of a 'special week'.
- Governors found that they children were enthusiastic about the topic they were covering that term, but not particularly about anti-bullying.

**Comment from Headteacher**

I was delighted all the children asked knew it was anti-bullying week, could define bullying and knew what to do if they were being bullied or saw other being bullied. I was also pleased that they all felt that if bullying was reported it was acted upon

A number of activities were planned and took place across AB week 16 – 20 November and I'm glad governors were able to witness some on these.

I shall take up the areas for concern/queries with the relevant staff in due course.

Signed Maxine Boyle (Governors)  
Michelle Hart  
Rachel Whitelock

Anne Fowler

Signed     **J L Hughes**     (Headteacher)